

John F. Kennedy HIGH SCHOOL



2019–2020 STUDENT HANDBOOK

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ASSISTANT PRINCIPAL AND ATHLETIC DIRECTOR

Rick Brewer

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Jason Ortiz

DEANS OF INSTRUCTION

Merlinda Maldonado

Alissa Warren (IB Coordinator)

“BAM SQUAD”

STUDENT ADVISOR | Bill Thompson

RJ COORDINATOR | Anthony Sandoval

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Plan Ahead – Schedule of Events

This schedule is tentative and may be subject to change at any time.

August

- 5-8 Senior Contract Meetings
- 5-8 9th Grade Academy
- 6-8 Walk-In & Make-up Registration
8am-1pm
- 12 Fall Sports Begin
- 19 First Day of School for 9th Graders
- 20 1st Day of School for All Grades
- 20-22 Grade Level Assemblies, Auditorium
- 24 SAT Testing (off site)
- 23 Club/Sports Fair, Main Hall
lunch
- 28 Back to School Night, Gym
5pm-7pm
- 28 School Pictures, Auditorium
- 29 School Pictures, Auditorium

September

- 2 Labor Day, No Classes
- 6 Hall Dance, Main Hall
7pm-11pm
- 6 Tea with Tiffany, Cafeteria
8am & 4pm
- 16-19 Student Celebrations, Auditorium & Gym
Advisory
- 17 Senior Group Picture, Gym
9am-10:30am
- 17 Cap and Gown Information, Gym
9am-10:30am
- 18 Senior Field Trip to CSU
- 26 Drag Show/Lip Sync
TBD
- 27 End of 1st 6 weeks
- 27 School Picture Retake, Auditorium
- 30 Homecoming Week

October

- 1-5 Homecoming Week
- 3 PowerPuff Game, JFK Turf
4pm
- 3 Car Show and Bonfire, JFK Turf
5pm-9pm
- 4 Homecoming Parade, JFK Main Parking Lot
7am-11:00am
- 4 Homecoming Pep Rally, Gym
1pm-2:35pm
- 4 Homecoming Football Game, All City Field
7pm
- 5 SAT Testing (off site)
- 5 Homecoming Dance, JFK Gym
8pm-11pm

October

- 10 "Through Their Eyes", Auditorium
6pm
- 11 Tea with Tiffany, Cafeteria
8am & 4pm
- 15-16 Parent Teacher Conferences, Gym
4pm-8pm
- 15 Senior Parent Meeting/Financial Aid Night,
JFK Auditorium
6pm
- 15 Cap and Gown Order, Main Hall,
5pm-7pm
- 16 Cap and Gown Order, Main Hall,
10:30am-11:30am
- 17 Fall Choir Concert, Auditorium,
6pm
- 21-22 Planning Days, No Classes
- 24 Senior Field Trip UNC
- 25 IB LockIn
TBD
- 28-31 Student Celebrations, Auditorium & Gym
Advisory
- 30 Trick or Treat Street, Gym
5pm-7pm
- TBD PSAT - Juniors / Accuplacer - Seniors

November

- 1 End of 2nd 6 weeks
- 1 Tea with Tiffany, Cafeteria
8am & 4pm,
- 4 College Fair, Gym
9am-10am
- 5 Peach Fuzz, Gym
3pm-4pm
- 5 FAFSA Night, Room 305,
5pm
- 7 NHSociety Inductions, Auditorium
6pm
- 8 College App Day, JFK Room
- 13 Fall Play Matinee
- 14-16 Fall Play, Auditorium
6:30pm
- 15 Cap and Gown Order, Main Hall
10:30am-11:30am
- 18 Winter Sports Begin
- 18-21 Student Celebrations, Auditorium & Gym
Advisory
- 25-29 Thanksgiving Break, No Classes
- TBD Cap & Gown Pictures, JFK Room
9am-2pm

3pm-4pm

December

- 5-6 Student Created Show, Auditorium
6pm
- 6 Tea with Tiffany, Cafeteria
8am & 4pm
- 11 Cocoa and Cram, Cafeteria
3pm
- 12 Winter Concert, Auditorium
6pm
- 9-12 Student Celebrations, Auditorium & Gym
Advisory
- 11 Cap and Gown Order, JFK Main Hall
10:30am-11:30am
- 18-19 Finals
- 20 Make-Up Finals
- 20 End of 1st Semester, Grades Due
- 23-3 Winter Break, No Classes
- TBD Winter Band Concert, Auditorium
6pm

January

- 6 Planning Day, No Classes
- 7 Students Back from Break
- 10 Tea with Tiffany, Cafeteria
8am & 4pm
- 20 Dr. Martin Luther King, Jr. Holiday, No Classes
- 20-23 Student Celebrations, Auditorium & Gym
Advisory
- 23 Talent Show, Auditorium
6pm
- 31 Unified Theater Show, Auditorium
6pm

February

- 3-7 Wish Week
- 5 National Signing Day for Sports
- 7 Winter Pep Rally, Gym
1pm-2:30pm
- 7 Tea with Tiffany, Cafeteria
8am & 4pm
- 8 Winter Dance, Gym
8pm-11pm
- 11-12 Parent Conferences, Gym
4pm-8pm
- 14 Planning Day, No Classes
- 17 President's Day, No Classes
- 17-20 Student Celebrations, Auditorium & Gym
Advisory
- 21 End of 4th 6 weeks
- 26 Musical Teaser, Auditorium
- 27-29 Musical, Auditorium
6pm
- TBD Accuplacer - Juniors

March

- 2 Spring Sports Begin
- 6 Tea with Tiffany, Cafeteria
8am & 4pm
- 6 Choice of Studies, Gym
- 10 Rock n' Jock, Gym

March

- 12 Unified Day
- 16-19 Student Celebrations, Auditorium & Gym
Advisory
- 16 / 20 Post Secondary Expo for 9th-11th
(Commander Day All Day)
- 26 Kennedy Assembly, Auditorium
8:30am-10:30am
- 26 National Signing Day for Sports
- 26 JFK Arts Night, Auditorium
5:30pm
- 30-31 Spring Break, No Classes
- April**
- 1-3 Spring Break, No Classes
- 6 Planning Day, No Classes
- 10 End of 5th 6 weeks
- 10 Tea with Tiffany, Cafeteria
8am & 4pm
- 15 Senior Parent Meeting, Auditorium
5:30pm
- 17 Spring Pep Rally, Gym,
1pm-2:30pm
- 20-23 Student Celebrations, Auditorium & Gym
Advisory
- 22 Grad Speech Auditions, Community Room
3pm-4:30pm
- 24 Spring Pep Rally, Gym,
1pm-2:30pm
- 25 Prom, 8pm-11pm, The Falls
- 24 Shakespeare Festival
- 29 Film Festival, JFK Auditorium
- 30 CTE Awards Night
- TBD PSAT Testing - 9th & 10th / SAT Testing 11th
- TBD CMAS Science - 11th grade

May

- 1 Decision Day, Gym
- 4-22 IB Exams
- 4-15 AP Exams
- 4-8 Teacher Appreciation Week
- 7 Spring Concert, Auditorium
6:00pm
- 8 Tea with Tiffany, Cafeteria
8am & 4pm
- 14-16 Spring Play, Auditorium
6:00pm
- 18-21 Student Celebrations, Auditorium & Gym
Advisory
- 19 Senior Awards, Auditorium
6pm
- 20 Senior Checkout, Gym
7:30am
- 20 Senior Brunch, Pinehurst Country Club,
11am-1pm
- 20 Kool Aid and Cram
3pm-4pm
- 21-22 Finals (9th-11th graders)
- 25 Memorial Day, No Classes

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Bell Schedule for 2019-2020

Weekly Schedule (Monday-Thursday)		
Time	Period [Green] [Blue]	Length
7:30-8:52	Period 1 / Period 2	82
8:57-9:27	Advisory	30
9:32-10:54	Period 3 / Period 4	82
10:55-11:40	Lunch	45
11:45-1:07	Period 5 / Period 6	82
1:12-2:35	Period 7 / Period 8	83

Weekly Schedule (Friday)		
Time	Period [Commander]	Length
7:30-8:13	Period 1	43
8:18-9:01	Period 2	43
9:06-9:49	Period 3	43
9:54-10:37	Period 4	45
10:37-11:23	Lunch	46
11:28-12:11	Period 5	43
12:16-12:59	Period 6	43
1:04-1:47	Period 7	43
1:52-2:35	Period 8	43

Advisory

Students come to advisory each day, show P.R.I.D.E., engage in discussion, review their data, set weekly goals, and contact their guardian when they are off track to graduate.

Typically the weekly overview for advisory will be:

- Monday: Weekly Goal Setting from data
- Tuesday: Positive Action Program (<https://www.positiveaction.net/>)
- Wednesday: Positive Action Program
- Thursday: Student Board Led Life Skills
- There is NO Advisory on Fridays

Advisory will count for 0.25 of a credit each semester and will be graded as Pass or Fail.

Three Components of Graduation Requirements

In order to earn a diploma from any Denver Public School and participate in the graduation Ceremony, all students must meet the minimum credit/unit requirements and pass the specific courses listed below with a passing grade (D or higher). Starting with the Class of 2021, students must also demonstrate competency in English and Math, plus have a complete ICAP.

1. Coursework

Credits Required to Graduate: 240 credits (24 units starting with class of 2021)

Grade Level Classification of Students

60 credits/6 units Grade 10

120 credits/12 units Grade 11

170 credits/17 units Grade 12

1 semester = 5 credits = .5 units

1 year = 10 credits = 1 unit

Graduation Course Requirements:

<u>English</u>	4 years = 4 units = 40 credits	Can include 1 year of ELD Seminar or equivalent
<u>Math</u>	4 years = 4 units = 40 credits	Algebra/Integrated Math 1 or higher
<u>Social Studies</u>	3 years = 3 units = 30 credits	Must include 1 semester of Civics (1 year of US History required only for Class of 2020)
<u>Science</u>	3 years = 3 units = 30 credits	Must include 2 years of Lab Science (Biology, Chemistry, Earth Sci., Physics)
<u>PE/ROTC</u>	1 year = 1 unit = 10 credits	
<u>Art or CareerConnect/CTE</u>	1 year = 1 unit = 10 credits	
<u>Electives</u>	8 units = 80 credits	Class of 2020 requires 10 academic electives.

2. Competency

Competency Demonstrations in English and Math

Starting with the Class of 2021, in addition to passing the required courses, every student must demonstrate competency in English and math by completing one or more items in the competency menu below prior to graduating.

Competency Menu Options:

Competency Option	English Minimum Score	Math Minimum Score
Accuplacer	236 writing score <u>OR</u> 241 reading score	245 AR <u>OR</u> 230 QAS, OR <u>OR</u> 245 AAF
American College Testing (ACT)	18	19
ACT WorkKeys – National Career Readiness Certificate	Bronze or higher	Bronze or higher
Advanced Placement (AP)	2 or higher in eligible course	2 or higher in eligible course
Armed Services Vocational Aptitude Battery (ASVAB)	31	31
Concurrent Enrollment (CE)	C- or higher in eligible course	C- or higher in eligible course
District Capstone	District approved	District approved
Industry Certificate	District approved	District approved
International Baccalaureate (IB)	4	4
Scholastic Aptitude Test (SAT)	470	500
Standards-based assessment	Statewide scoring criteria	Statewide scoring criteria

3. Individual Career and Academic Plan (ICAP)

ICAP Completion Checklist

Starting with the Class of 2021, students must complete an Individual Career and Academic Plan (ICAP) in order to fulfill their graduation requirements. School counselors help students develop these plans to ensure they know which courses are required for graduation and

preparation for specific careers. Each year, students will revise and update their ICAP by completing activities in their Naviance account.

Username – JFK ID Number

Password – 6-digit birthday (mmdyy)

Naviance Task Completion Requirements by grade level

Grade 9	
	Complete “My ICAP” survey questions #1-32
	Complete “Career Interest Profiler”
	Complete JFK 4-Year Course Plan
Grade 10	
	Complete “My ICAP” survey questions #1-32 and #33-40
	Complete “Cluster Cluster” Survey
	Update the JFK 4-Year Course Plan
Grade 11	
	Complete “My ICAP” survey questions #1-40 and #41-47
	Upload a college essay/personal statement into in the “About Me” tab
	Create résumé in Naviance account
Grade 12	
	Complete “My ICAP” survey questions #1-47 and #48-59
	Complete “DPS District Exit Survey”
	Complete “DSF Senior Check-Out Survey”

Participation in Graduation Ceremony

It is the responsibility of the student to continually monitor his/her progress, grades and graduation status. A student may only participate in the Kennedy High School graduation ceremony if he/she has completed JFK High School graduation requirements and earned the minimum of 240 credit hours including all required courses. **Students must also meet the JFKHS attendance requirement of a minimum of 93% and positive behavior expectations.** Students are urged to stay in close contact with their counselor for current progress status information.

Valedictorian and Salutatorian

Valedictorian and Salutatorian will be selected on the basis of **all eight semesters** and only those enrolled full time for all eight semesters will be considered. Three of those years need to be at Kennedy. A weighted GPA will be used in deciding valedictorian and salutatorian.

JFK Counseling Center ROOMS 203-205

The mission of the JFK High School comprehensive school counseling program is to provide a safe environment where ALL students are empowered to develop a positive character and become self-advocates, giving them the necessary skills to be independent and responsible for their academic success, college and career readiness, and social/emotional well-being. We strive for equity, access, and success for all through advocacy, leadership, and data driven interventions.

The JFK counseling department serves as a bridge for our students, transitioning them to a successful and productive postsecondary life where they achieve personal excellence. The school counseling department works in collaboration with other stakeholders, including school, family, and community to best equip all students with the knowledge and skills necessary to meet future challenges and become active, informed, and contributing adults in our diverse society.

Administrator in Student Services: Jason Ortiz

Counselors are assigned alphabetically by student last name:

A – Go Shea Caballero

Gr – N Joe Naughton

O-Z Meghan Martiniere

Students with an IEP also have a Special Education Case Manager who is responsible for their academic planning and post-high school transition plan.

Class Schedules

Students can access their class schedule through the Student Portal starting on July 1st. Official schedules will be distributed on the first day of classes. It is the student's responsibility to look at the schedule to verify everything is correct. No student-initiated changes will be made to schedules after the start of classes.

Students will not be allowed to start classes without their official schedule.

Schedules and graduation requirements are the students' responsibility. It is important that each student keep track of his/her progress toward graduation and see a counselor with questions or concerns.

Change or Drop Requests

- Students can submit an online schedule change request form through the counseling section of the JFK website up until the day before the first day of classes. Changes will be made on a space-available basis. If a class is full, it will not be overloaded without written approval from the teacher and admin in charge, Mr. Ortiz.
- Students should see or email their counselor if they are in a class they already passed, are missing a core subject, have an empty class period, or did not pass the prerequisite for a class.
- To drop ELD, IB, AP, CE classes you need to set up a meeting with Mr. Ortiz first; for the request to be granted to drop, Mr. Ortiz a parent and a teacher have to sign off on it. For ELD, as it is a legal requirement, parents will have to be present.

All freshmen and sophomores are required to have 8 courses per semester. Juniors will be required to take 7 courses per semester and Seniors will be required to take 6 courses per semester.

Dropping Classes after the First Six Weeks

Students will receive a "WF" (withdrawal failing) on their transcripts if a class is dropped after the first grading period. A "WF" is calculated as an F in the student's cumulative GPA.

Naviance Family Connection

All students have a Naviance Family Connection account – a comprehensive website to help them plan for college and careers. Students will create and update their required

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Individual Career and Academic Plan (ICAP) every year in their Naviance account.

Naviance can help:

- Explore interests
- Research careers
- Research colleges
- Search for scholarships
- Build a résumé
- Create a 4-year course plan

To access your personal Naviance account, go to <https://student.naviance.com/jfkhs> or there is a link from the JFK Homepage.

Username – JFK ID Number

Password – 6-digit birthday (mmddyy)

Concurrent Enrollment

JFK High School students have the unique opportunity to take advantage of college level and/or developmental education (Dev Ed) courses during their high school career. Through partnerships with Red Rocks Community College, Community College of Denver, University of Colorado Denver, Metropolitan State College, and Arapahoe Community College, JFK students have access to concurrent enrollment options in the building. Additionally, students can take courses on the community college campus or at Emily Griffith Technical College.

Denver Public Schools and JFK's goal is for all students to be college ready upon graduation. Upon review of Accuplacer and ACT scores, students may be eligible to take either Dev Ed or 100-level courses and earn college credits transferable to most community colleges and four-year institutions. Earning college credits gives JFK graduates a head start on their post-secondary education. In recent years, many JFK graduates earned anywhere from 9 – 18 college credits before graduation, saving over \$2,000 in tuition. Additionally, JFK students who earn a minimum of 12 college credits before graduation are eligible for ASCENT, which provides graduates with an additional year of college paid for by Denver Public Schools after completing their fourth year of high school.

In order to set students up for success in their college classes, the following guidelines are *strongly encouraged* for every concurrent enrollment student:

Concurrent Enrollment Students:

- Should be on track for graduation and not in need of credit recovery
- Maintain a 93% attendance and not habitually tardy
- Conferenced with both their counselor and teachers on taking concurrent enrollment
- Have at least of 2.0 GPA
- Meet all deadlines for college coursework
- Communicate regularly with their college instructor

Students who do not adhere to the above guidelines during the semester risk receiving a failing grade in their concurrent enrollment courses and may have to pay a fee. Please contact your counselor with questions about Concurrent Enrollment.

Advanced Placement (AP) Program

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Advanced Placement courses are designed to offer university-level challenges to high school students, and they require seriousness of purpose and diligence throughout the school year. Students taking multiple AP courses are encouraged to carefully evaluate the total workload they are choosing. Students taking three or more AP courses should expect a workload equal to that of freshmen at the most selective colleges.

All students who are enrolled in AP courses are required to take the AP exam for each AP course on the national test dates in May. **Students must complete the entire year course and take the AP test to receive AP course credit and the weighted grade.** Failure to complete the exam will result in an alteration of the transcript to reflect enrollment in a regular course of study. JFK High School will send a corrected copy of the transcript to all relevant universities/colleges. Each college and university has its own advanced placement policy which dictates how AP scores are handled in allowing credit toward graduation.

In order to ensure that students enroll in AP courses with an adequate understanding of the academic rigor of the courses, every student enrolling in AP course will be required to:

- Agree to complete any summer assignment(s) prior to the start of school in the fall
- Take the AP exam to receive AP credit and the weighted grade in the course

Because students are required to take the AP exam for each AP course in which they enroll, the financial commitment must be understood as well. Payment for AP exams is due in mid-November. In 2019, the cost per AP exam will be \$95.00 (subject to change). Fee waivers, which reduce the cost, are available through the AP Coordinator and Principal's Office. Financial need should not be a barrier for a student to take a college-level class.

International Baccalaureate Organization (IBO) Schools

JFK is designated as an IB World School. The International Baccalaureate Organization aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

The IB Diploma Programme (DP)

As of the 2019-2020 school year, all rising 10th graders have the option to enroll in the IB Diploma Programme (DP) for their junior and senior year. A number of informational meetings and sessions will be held throughout the school year to provide more information to students on the benefits and expectations of being part of the DP and receiving an IB diploma upon graduation.

The IB program is an international program known for its rigor and high standards. JFK is the only high school in the southwest region to offer the DP program, and one of only 33 school

in Colorado to offer this option to students. As a result, IB students are seen as the most competitive applicants to universities and completion of the IB diploma can earn students college credit, just like AP courses. However, the IB diploma is recognized internationally, whereas AP credit is not. Please remember that college credit is given at the discretion of each institution and can vary.

Due to the nature of the program, DP students are required to work with their counselors to study six subjects selected from the subject groups (arts, sciences, mathematics, individuals and societies, language and literature, and language acquisition). Normally three subjects are studied at higher level (courses representing 240 teaching hours), and the remaining three subjects are studied at standard level (courses representing 150 teaching hours). It is a student's responsibility to check their schedule and report to their counselor and the program coordinator, Ms. Warren, if they have any questions or concerns.

In addition to specific coursework during 11th and 12th grade, all IB students will complete 3 core tasks: theory of knowledge, extended essay, and a creativity, action, service (CAS) project. Extensive supports will be provided in school, but it is ultimately up to the student to complete the core tasks independently.

In order to be eligible for the IB Diploma, IB exams are given in May. Students and the school share costs and specific exam fees will be communicated with families as they are available. It is **required** that all IB students take the appropriate IB exams.

Final Exams

All students are required to take final exams and/or complete final projects. All teachers will give a final exam or final project in every class during the last few days of each semester. The senior spring final exam schedule will be set once graduation has been scheduled. All finals are graded and part of the semester grade as an assessment.

Final Exam Make-Up

In order to take finals early, the parent/guardian must provide written notice to the Assistant Principal of Student Services, Mr. Jason Ortiz, no later than **November 22nd** during the first semester and **May 1st** during the second semester. The principal will schedule a meeting with the parent/guardian and student to discuss the reason for absence before granting permission to take final exams prior to scheduled exam days. *Early vacation is not a valid reason for being excused.*

Students who are granted an excused absence from finals must make up their finals when they return to school. Students must make up first-semester exams within two weeks of their return from an excused absence and make up second-semester exams before the next school year begins (by making an appointment with the main office). Until the exam is made up, students receive a zero for the exam, which is included when calculating the semester grade. Incompletes are addressed on a case-by-case basis.

Denver Scholarship Foundation

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The Denver Scholarship Foundation <https://denverscholarship.org> inspires and empowers Denver Public Schools' students to enroll in and graduate from postsecondary institutions of higher education, by providing the tools, knowledge, and financial resources essential for success. In addition, DSF provides college and financial aid advising services through its Future Centers in 14 DPS high schools, and partners with Colorado colleges to support the success of DSF Scholars. To date, DSF has funded more than \$19 million in scholarships to more than 3,900 DPS graduates. Click here for more info or visit denverscholarship.org. Our Future Center Advisors, Ms. Merriex and Ms. Weiss (room 305, 720-423-4465) work in conjunction with the counseling department to assist students in pursuing their post-secondary applications and scholarship opportunities. Ms Merriex also supports 9th through 11th grade post- secondary programming with an emphasis on career readiness.

Parent/Student Portal

Parent Portal

The Parent/Student Portal provides an excellent opportunity to track your student's progress. From the portal you can view all of the students in your family who attend DPS schools, all of their demographic data, daily attendance/tardies, schedule and grades. Attendance is updated daily and grades are updated several times during the week. When you view the teacher's grade book, you can also see the grades for individual assignments and any missing assignments. If you already have a portal log-on from last year, it remains active every year. To setup a Parent Portal account please go to <https://portal.dpsk12.org/>. You will need a valid email to create the account.

Student Portal

Students are expected to track their own attendance/tardies, schedule, and grades. Opportunities in advisory will be provided to check on-track to graduate status in order to build personal ownership. Attendance is updated daily and grades will be updated by teachers every Thursday afternoon. Your student portal login uses your lunch number as the username and birthday as the password.

JFK Library Media Center

The library at Kennedy is committed to providing students of all abilities and learning styles a variety of reading materials and informational resource systems for the purposes of research, study, and enjoyment.

With an approved library pass, Kennedy's library staff is available throughout the day from 7:30 - 3:00 (excluding lunch) to assist with:

- Reference and Study Skills
- Location of Materials
- Research Assignment

- Reserve requests
- Suggestions for Recreational Reading
- Internet
- Use of a Computer for Assignments

Health/School Based Clinic

The Clinic is located within the main office. **It is open daily from 7:30 am to 2:45 pm.** Denver Health manages the clinic and provides free services to families. See any Denver Health staff for more information.

- **Barb Burrows, Physicians Assistant (PA) with Denver Health**
- **Shirley Sorensen, School Nurse**
- **Rebekkah Abeyta, Sexual Health Educator**
- **Amy Tedoff, Mental Health Therapist**

If a student becomes ill at school, he/she must obtain a pass from his/her teacher to report to the clinic, who may call the parent to determine what should be done. All prescribed medication **MUST** be turned in to the nurse or main office, in the pharmacy container, with instructions on proper administration. According to DPS policy, non-prescription drugs, such as aspirin, throat lozenges, etc. cannot be given at school.

Passes from your teacher are required to come to the Clinic during class time but not during lunch. You must sign in at the Clinic when you arrive.

- Parents, guardians, or designated adults will be notified before you are given permission to go home.
- If you need medicine during the school day, you must pick up a medication form from the Clinic and have your parents fill it out, sign it, and return it to the nurse.
- You are encouraged to visit with the nurse when you have any health concerns or questions.
- The Clinic, whenever possible, promises confidentiality.

Compliance with Colorado School Immunization Law is required. Students will be sent home from school for noncompliance.

JFK School Mental Health Team

The JFK School Mental Health team is available from 7:30 am to 3:00 pm. This staff includes:

- **Jason Ortiz**, Assistant Principal (Oversees Mental Health)
- **Richard Knight**, School Psychologist
- **Claire Palius**, School Social Worker
- **Amy Tedoff**, Mental Health Center of Denver (MHCD) Therapist
- **Jeff Leichtman**, STEP Counselor
- **Annie Walden-Newman**, School Social Worker & CDE Substance Abuse Professional
- **Barb Burrows**, Physicians Assistant (PA) with Denver Health
- **Shirley Sorensen**, School Nurse

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- **Rebekkah Abeyta**, Sexual Health Educator
- **Amy Tedoff**, Mental Health Therapist
- **Shea Caballero**, School Counselor [Last Names A-Go]
- **Joe Naughton**, School Counselor [Last Names Gr-N]
- **Meghan Martiniere**, School Counselor [Last Names O-Z]
- **Anthony Sandoval**, Restorative Justice Coordinator
- **Michael LaGuardia**, Intervention Specialist

The services provided include crisis intervention, student support groups, short-term counseling, stress management, resources on mental health and emotional well-being, attendance counseling, substance abuse support and information, information on sexual wellness, and relationship counseling as well as access to the JFK Resource Room (Room 229) where students and families can access school supplies, clothing, coats, shoes, and toiletries free of cost. Mental Health staff can also connect students and families to community-based resources, including housing, food, health insurance, etc.

Student Activities

Students involved in extracurricular activities are shown to be more successful in school and cite greater levels of happiness in their daily life. A current list of clubs, student organizations, and athletic activities can be found on the JFK website.

School Dances

Student Council and the class council sponsor various dances throughout the school year. Traditionally, formal dances include the Homecoming Dance, Prom, and the Winter Dance. Tickets usually go on sale one week prior to the date of the dance through the treasurer's office.

Guests

In an attempt to ensure a positive, harmonious, and safe environment at all JFK dances, one of the individuals of a couple must be a current JFK student.

Only current JFK students are allowed to purchase tickets to dances. Purchasing tickets to a school dance requires a current and valid student ID card and must be purchased ahead of time. **Only current students may purchase tickets at the door.**

Non-JFK High School students may attend provided they meet the following expectations:

1. They are under 21 years of age.
2. They provide notice of good standing at their current school provided they are currently enrolled in school.
3. They receive JFK High School administrator approval if they are not currently enrolled in school.
4. They provide a photocopy of their I.D.

Tickets

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Students and guests must provide current identification to enter a JFK dance. Tickets *may* be sold at the door only at the homecoming dance, winter dance, and hall dances. No tickets will be sold at the door at prom. **Non-JFK students may not purchase tickets at the door, regardless of who they are attending with.**

Behavior

Any student caught at a school function under the influence of drugs or alcohol will be subject to disciplinary action, including, but not limited to, assignment to Saturday School, school service, suspension, and/or legal prosecution.

Attendance and Attire

Eligibility to attend school dances is determined through Advisory. Examples of appropriate and inappropriate attire is identified below. These lists are examples and are not exhaustive.

Semi-Formal Events (Homecoming, Winter Dance, etc.)	
Appropriate Attire	Attire Not Permitted
Tiaras, Fedoras (matches outfit)	Non-formal hats such as baseball hats
Long pants, skirts, or dresses that meet the daily dress code requirements	Jeans or cargo pants
Blouses or collared shirts	T-shirts

Formal Events (Prom)	
Appropriate Attire	Attire Not Permitted
Tiaras, Fedoras (matches outfit)	Non-formal hats
Gowns (cocktail or floor length), tuxedos, suits with a tie	Jeans, cargo pants, shorts, non-collared shirts, or any attire that does not meet daily dress code requirements.

Student Elections

Elections are open to all students meeting the minimum qualifications for the position. Elections held during the school year include:

- Homecoming Royalty – at the Homecoming Dance
- Student Council Positions– In the Spring during grade level assemblies
- Prom Royalty – completed at prom

Any requests for events to be placed on the master calendar must be submitted via email at least two weeks in advance of the event to [Ambrosia Masi@dpsk12.org](mailto:Ambrosia.Masi@dpsk12.org).

Athletics

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ATHLETIC DIRECTOR: Rick Brewer (720) 423-4321

ACTIVITIES/ATHLETIC SCHEDULE: <http://jfk.dpsk12.org/>

ATHLETIC FEES: All students participating in athletics will be assessed a \$60.00 fee per sport (subject to change per DPS policy). Athletic fees should be paid prior to first practice. Needs based scholarships may be available; see the Athletic Director for more information.

Athletic Physicals must be completed and submitted prior to the start of practice each year and are offered free of charge through the School Based Clinic. Athletes must make an appointment by calling 720-423-4355. Physicals completed outside of school must follow the same guidelines. Physicals expire 365 days after the date of the physical.

Fall Sports	Winter Sports	Spring Sports
Cheerleading	Cheerleading	Cheerleading
Boys Tennis	Boys / Girls Basketball	Boys Baseball
Boys Soccer	Girls Swimming (ALHS)	Girls Soccer
Cross Country	Wrestling	Girls Tennis
Girls Softball		Boys Lacrosse
Girls Volleyball		Girls Lacrosse
Football		Track
Girls Gymnastics (TJHS)		

Athletic Eligibility

Athletic eligibility standards are mandated by the Board of Education. Athletes must meet these standards in order to participate. Students participating must meet behavior, sportsmanship, and academic standards set forth by the Colorado High School Activities Association, Denver Prep League, and JFK High School.

NCAA eligibility forms are available online at www.ncaaeligibilitycenter.org/. Athletes will have access to an "Athletes Handbook" online at <http://jfk.dpsk12.org/>.

Participation in interscholastic athletics and activities as a part of JFK's educational program is a **privilege and not a right**. Academics are the priority at JFK High School; therefore, all athletes must meet weekly and cumulative academic eligibility requirements.

Simply stated:

- Academics
 - Maintain a minimum weekly grade point average (GPA) as determined by DPS.
 - Students who receive less than a 1.67 GPA from the previous semester will be allowed to participate, on a probationary status, but must obtain at least a 1.67

by the mandated recertification data. This GPA is subject to change by approval of DPS policies.

- Students who fail two classes the previous semester are ineligible for competition until the CHSAA mandated recertification date. This rule is subject to change by approval of DPS policies.
- Grades will be checked weekly. Athletes must pass all classes each week to participate (No F's).
- Students who withdraw carry an "F" for the remainder of the semester.
- Students must carry a minimum of 30 credits and/or 6 full credit courses while in their sport season.
 - Study halls and teacher assists do not count for eligibility purposes.
- Attendance
 - Students must maintain an attendance rate of 93% or above.
 - Athletes with any unexcused game-day absences are ineligible to play that day.
 - Athletes who are absent more than 50% of classes the day of a game will be ineligible to play regardless if absences are excused or unexcused.
- Behavior
 - If a student receives ISS, OSS he/she will be ineligible to play for the week of the incident, and it will be at the school's AD discretion to extend the ineligibility period or to add additional consequences.
- Registration
 - All student athletes must have parent registration, including consent and emergency information through FamilyID (<https://www.familyid.com/organizations/john-f-kennedy>).
 - Students transferring schools without a bona fide family move are subject to restrictions set forth by CHSAA. Please contact Athletic Director for more information.
 - All 9th graders are fully eligible at the start of their first high school year.

All requirements must be met before the student can participate in practice or competition each season. In addition to athletics, the above eligibility requirements also apply for Band, Orchestra, Speech Competition, Student Council; all CHSAA governed activities.

Attendance and Truancy Policies

Our goal at JFK is for students to maintain **93% attendance or higher**.

It is essential for students to attend school daily in order to acquire the knowledge, skills and confidence needed to be college- and career-ready. Parents, guardians and students are *all responsible* for making sure students are on time and ready to learn.

School attendance is required by state law for students up to age 17 (Colorado School Attendance Law – C.R.S. 22-33-101 et seq.). Students with habitual attendance issues may be placed on an attendance contract, have legal intervention through State attendance laws, or may be referred to an alternative school. Habitually truant is defined as four unexcused absences in one month and/or 10 unexcused absences in the school year.

Students who fail courses and do not earn credits will be required to attend after-school credit recovery courses or summer school. A habitually truant student over the age of 17 may be withdrawn from school by an administrator. An Assistant Principal will notify the parent/guardian by phone and U.S. mail.

Students: when absent, it is your responsibility to ensure that a parent/guardian contacts the attendance secretary to request your absence to be excused. Parent may call the attendance hotline at 720-423-4354 and leave a message to report an absence.

Tardy Policy

When students arrive at school late, they must go to the attendance office and check in with their student ID card. If a student has a formal excuse they must bring it with them at that time. Tardies will not be excused after the fact.

Students who are not physically in their correct classroom by the time the bell rings will be marked tardy. Those students (late to class, not late to school) will wait in the hallway to be swept by a member of the BAM Squad or Admin Team.

Robo calls/texts through IC inform families when a student has been marked tardy.

Once a student is tardy to any class 3 times, they earn a working lunch for the following day.

- Working lunch is held in the JFK Room or 309A, and is supervised by the RJ Squad.
- Students will receive a pass from an RJ Coordinator the morning of their working lunch.
- Students are responsible for meeting the RJ Coordinator stationed at the center stairwell at the start of lunch. An announcement will be made 2 minutes prior to lunch period as a reminder. They will then head in a group to the JFK room or 309A where they will be provided a bagged lunch.

If a student fails to attend working lunch, they will be assigned after-school detention for the following day (or week if on Friday).

- The BAM squad will deliver passes every day prior to lunch. Students are responsible for attending once they receive their pass.

Once a student misses after school-detentions, they will be assigned Saturday School. If they miss Saturday School, they will be assigned Skills for Success (alternative to ISS).

If the working lunch interventions are not effective and a student earns a 4th working lunch, they will be notified that they are being placed on an individualized intervention after meeting with an RJ Coordinators and their family.

Absences

A parent or guardian must call the Attendance Office within 24 hours of the student's absence. This is the only notification which will be accepted. Absences will not be excused after the 48 hour window. No notes from parents will be accepted.

To report excused absences, families must call the Attendance Office at 720-423-4354. This number is available 24 hours each day. Parents are asked to leave the following:

1. Student name
2. Grade
3. Parent Name
4. Phone Contact for Parent
5. Date of Absence(s)
6. Times to be Excused
7. Reason for Absence

The Attendance Office will record the absence in the computer system. This will serve as notification to the teachers of the student's absence.

When a student misses school, their absence will be categorized by the attendance office into one of the types listed below:

Excused Absences

An excused absence should comply with state law and include those that are the result of the following:

- Ill or injured (doctor/dentist appointments fall into this category)
- Attending to a death in the family
- In the custody of the court
- Observing a religious holiday
- Other absences pre-approved by the school principal

When the student returns to school, he/she will not need to check in with the Attendance Office if the absence(s) has been excused with a phone call.

All extended absences, more than three days, from school due to illness or other approved reasons must obtain the necessary paperwork from the Counseling Office before the absence occurs. After completion of the paperwork, approval may be granted by the assistant principal, Mr. Jason Ortiz.

Unexcused Absence/Tuancy

Unexcused absences are all other absences that include but are not limited to the following:

- Vacation
- Car Trouble / Traffic Problems
- Missing the Bus
- Oversleeping
- Staying Home to Study
- Caring for Family Members

Partial Day Absences/Early Release

Parents/guardians are asked to schedule medical and dental appointments during non-school hours/days when possible.

If a student needs to leave school early for a medical or other excused reason, a parent/guardian must call or come into the Attendance Office prior to the student leaving. If this is not done, students will be marked as having an unexcused absence. Calls must be made by a parent/guardian. Siblings, grandparents, friends, etc. are not authorized to pick a student up early from school without being listed in IC as an approved relationship.

Consequences of Truancy

- 1st and 2nd offense: Student will receive a warning, which is documented.
- 3rd offense: Teacher will call home and communicate truancy to parents.
- Chronic / Continuous truancy: Subject to administration discretion. After school intervention and/or Saturday school may be assigned. Students will work on missing assignments / academics during Saturday school they have missed during truant days.

Once a student misses after school-detentions, they will be assigned Saturday School. If they miss Saturday School, they will be assigned Skills for Success (alternative to ISS).

Make-up Work When Absent

It is the student's responsibility to check with each teacher regarding missed work when absent.

- An assignment is considered "late" if a student misses the due date on an assignment for any reason other than an excused absence.
- If the absence is excused, the student is required to submit their work immediately upon return with no late penalty.
- If the absence is unexcused, a student can earn UP TO 75% of their rightfully earned grade, but no less than 50%.
- If a student is absent during the period of time in which an assignment was assigned they will be given the same number to make-up the work.
- At 3 weeks past the due date, the work is no longer late and cannot be made up. At this point, the assignment will be entered into the grade book the assignment will be entered at 40%, indicating that the assignment was not attempted.

Parental Notification

A computerized "auto-dialer" will place calls to the home of parents when a student has an absence. Parents are strongly encouraged to visit the Parent/Student Portal to follow up on their child's attendance and grades. Parents may call the Attendance Office at 720-423-4354 if they have specific questions or concerns.

Homework Requests for Extended Absences

Students who will be on an extended absence from school due to illness or other approved reasons must obtain the necessary paperwork from the Counseling Office before the absence occurs. After completion of the paperwork, approval may be granted by the administrator Mr. Jason Ortiz in the Counseling Office. Absences of shorter duration can be made up by seeing the teachers when the student returns. Teachers are available before school, after school, or by arrangement to assist with make-up work.

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Academic Integrity

We are a caring community that strives for academic excellence while celebrating our diversity; therefore, personal integrity and mutual respect is a must. We promise a safe and positive learning environment where we take responsibility for our learning.

Academic dishonesty impedes a student's academic commitment and compromises the trust between teacher and student. This trust is fundamental to the learning process and mission of the school. Academic dishonesty includes:

- Cheating - copying answer, reusing essay for separate courses, buying essays
- Fabrication - falsifying research, inventing sources
- Facilitation - completing work for someone else, allowing others to copy your work, aiding students in other classes
- Plagiarism - submitting someone else's work as your own, citing sources incorrectly

In a collegiate setting, academic dishonesty of any kind is means for a loss of credit, academic probation, and, in some cases, expulsion. In preparing you for success beyond high school, academic dishonesty will result in both academic (receiving a "0") and behavioral consequences (detention, working lunch, etc.) in addition to a flag being placed on that graded assignment in IC.

Hall Passes

The hallway should be empty during class periods. Teachers will not send students outside of the classroom without a pass and students must carry that pass on them while in the hall. During class periods, students are only permitted in the hallways for the following reasons:

1. Bathroom - Lanyard in teacher's classroom; cannot be used during the first ten or last ten minutes of class
2. Hall Pass - Lanyard in teacher's classroom; cannot be used during the first ten or last ten minutes of class
3. Clinic - Lanyard in teacher's classroom
4. Counselors - Pass provided by the counselor/mental health team (teachers will never write passes for students to see a counselor); it is the responsibility of the student to hold on to this pass
5. Early Release - Pass written by teacher at the time of dismissal

Student Dress Standards

Denver Public Schools Policy JICA

"It is recognized that students have the right to express themselves by their manner of dress and style of hair; however, student dress and personal appearance shall meet reasonable standards of cleanliness and safety and show respect for others. Extremes of personal appearance and dress that violate those reasonable standards, demean, slur or harass others through symbols, words or images and/or disrupt the educational process shall be the primary concern of the school. Each school should develop and publish suitable standards regarding dress and appearance. "

The JFK Dress Code

Students will:

- cover their genitals, nipples, midriffs, and butt.
- not wear clothing featuring images of drugs, alcohol, obscenities, or hate speech.
- not wear bandanas on any part of their body.
- keep their faces visible; no hats, hoodies, or visors may be worn inside of the building. No masks may be worn on school grounds.
- build relationships with their peers and their teachers that are based on complimenting appearance, not policing it.

It is at the sole discretion of the Kennedy Admin Team to determine if a students' dress affects the sense of safety, security and respect for self and others. Students who violate these bullet points may be asked to wear a JFK t-shirt have a parent/guardian bring a change of clothes, or be sent home to change. Continued infractions may result in a behavior referral. Exceptions to this policy may be made by a member of the Admin Team in order to address a specific student's medical, religious, or other similar needs.

Discipline

JFK High School adheres to the Denver Public Schools Discipline *Policy JK-JKR*.

Graffiti/Tagging

The use of graffiti/tagging on any kind of school property or property of another student will result in disciplinary action. Students responsible for the use of graffiti/tagging or in possession of graffiti/tagging materials on school property may be ticketed, suspended and charged for the cost of removal and/or damage.

Detrimental Behavior

Behavior (on or off school property) that is detrimental to the welfare and safety of students or school personnel, including behavior that creates a threat of physical harm to the student or other students and faculty and staff, will be grounds for suspension and/or expulsion. The student(s) may also be ticketed and or arrested by the Denver Police Department.

Substance Abuse Policy (Alcohol and Drugs)

Possession, distribution, sale, use or being under the influence of alcohol, narcotics, or other dangerous or illegal chemical substances is prohibited in all DPS school facilities, on school grounds, at school-sanctioned activities, or on school vehicles (i.e. school bus). The student(s) may also be ticketed and or arrested by the Denver Police Department.

Gang Policy

At Kennedy, we strive to foster a positive learning environment with positive attitudes and a safe environment for everyone; therefore, in compliance with district policy and JFK philosophy, any overt acts, graffiti/tagging or dress which is clearly gang related will not be tolerated. Students that do not comply with this policy will receive an intervention based on the severity of the offense, as determined by the RJ Squad, school leadership, and/or the Denver Police Department.

Loitering

Any person who is not a Kennedy High School student or a member of the staff and is found loitering on school grounds will be cited by the police and removed from the premises. In addition, JFK students should not loiter on any DPS property before or after their school day.

Disturbance of the Peace

Kennedy will adhere to the guidelines and penalties outlined within Denver City Ordinance “§ 38-89. Disturbance of the Peace.” This includes:

- *It shall be unlawful for any person to disturb or tend to disturb the peace of others by violent, tumultuous, offensive or obstreperous conduct or by loud or unusual noises or by unseemly, profane, obscene or offensive language calculated to provoke a breach of the peace or for any person to permit any such conduct in any house or upon any premises owned or possessed by such person or under their management or control, when within such person's power to prevent, so that others in the vicinity are or may be disturbed thereby.*
 - *Sound-amplifying equipment. No person shall use or operate or allow to be used or operated any loudspeaker, public address system, radio, tape player, disc player or other sound-amplifying equipment in or on a motor vehicle in such a manner as to be plainly audible at twenty-five (25) feet from the motor vehicle unless a permit has been issued by the manager of excise and licenses pursuant to subsection (e) herein which allows such amplification. If such a permit has been issued, the intensity and loudness of any amplified sound which is transmitted shall comply with the provisions of chapter 36.*

The student(s) may be ticketed by the Denver Police Department.

Interventions

Intervention are designed to hold students accountable for minor and/or continuous behavioral or academic concerns that a student may display and which interfere with the positive functioning of our school.

Parents will be notified by phone or email message when an intervention is assigned. Parents/Guardians are responsible for keeping phone numbers current.

Administrators or restorative coordinators may assign interventions based upon the severity or frequency of the infraction(s). Interventions can include, but are not limited to Lunch Interventions, After School Interventions, or Saturday School Interventions.

Restorative Practice Process

Students who participate in negative behaviors that could or do negatively affect others will participate in the Restorative Practice process. This is a process of making amends for a wrong that has been done or preventing a wrong action.

Restorative Practice is **individualized** based on the student, the situation, and those affected who are willing to participate. Participants in the process may include, but are not limited to, peers, teachers and other staff members, administrators, parents and community members.

Restorative Action will often be used in lieu of a behavior referral.

ID Cards

All students must wear their ID card on their school-provided lanyard AT ALL TIMES during the school day and should have it on their person for any school-related event (dances, plays, athletic events, etc.). Sophomores, Juniors, and Seniors will not be permitted to leave for lunch without their ID card.

The initial identification card will be provided by the school. Any lost or defaced identification card will be replaced at the expense of the student (\$5.00). If a BAM Squad member identifies you without your lanyard 3 times, you will be charged for a replacement. Refusal to produce the ID card may result in disciplinary action.

Students must present their current ID to check out books in the library or to purchase tickets for school dances. Students will receive a \$2 reduction to the admission price to DPS athletic events with their school ID's.

Students off Periods

Students with an open period in their schedule are to report to the Cafeteria at the start of that open period or are expected to leave campus immediately. City Year members in the Cafeteria will provide Chromebooks to students who may need to internet access to complete coursework. Passes to counselors/library/future center on a case-by-case basis.

Student Lockers

Lockers are issued to JFK students as a place to store personal belongings and classroom materials. Lockers remain the property of Kennedy High School and may be inspected at any time. Students should not share their locker combination with anyone. The school is not responsible for theft from lockers. Storing items of value in lockers is discouraged and is at the student's own risk. Inappropriate decorative items and graffiti/tagging, of any kind, are not allowed inside or outside lockers.

Bill Thompson will assign lockers to all students at the start of the school year. Issues with locks or damaged lockers must be reported immediately. Lockers will not be reassigned based on interpersonal issues.

Cell Phones and Other Personal Electronics

There will be no personal use of cell phones or headphones during the class period. They are expected to be out of sight.

The use of any personal electronics, audio and/or video equipment is not allowed during class time. This includes, but is not limited to:

- Cell phones, IPOD or MP3 players, gaming devices, headphones, personal hotspots, etc.
- Use of unauthorized photographic equipment is prohibited including cell phone cameras
- Personal items that are deemed disruptive to the learning environment

Students who refuse to cooperate and comply with this policy will face disciplinary actions.

Bring your devices at your own risk; JFK is not responsible for lost or stolen items. School officials will spend no time or school resources searching for lost or stolen cell phones or electronic devices.

Emergency Contact of Students

In case of emergency, students may request use of the telephone in the Main Office or in any teacher's classroom. Parents wishing to contact their student must call 720-423-4300. Students may not use their cell phones in class, Kennedy requires that all contact information in IC is up to date. Parents need to contact the school if contact information has changed.

Technology Policy

JFK High School computers, iPads, Chromebooks and other internet capable devices are managed in order to allow students to use the systems only for educational purposes. Under no circumstances should students modify the existing software or hardware configuration of a JFK owned device.

Students are responsible for reporting any damage discovered on school computers to their teacher immediately. The use of JFK technology is a privilege, not a right. Students found neglecting that privilege may have the privilege revoked.

Student Parking on Campus

Students must register their vehicles with the Treasurer, Ms. Marylou Diaz, and pay a parking fee if they wish to use the student parking lot. Parking tags will be issued and must be displayed in order to park your vehicle in the student parking lot. Students parked outside of the student parking lot (faculty lot, neighborhood, etc.) may be subject to towing.

Extreme care should be exercised while driving or parking. Students may lose parking privileges if reckless behavior is observed. Speed limit in the parking lot is not to exceed 10 mph.

All vehicles parked on school property are subject to search. The school will not be responsible for theft or damage to cars.

Visitors

All visits are carefully monitored in order to prevent disruption to school safety and instruction. Only official school business will be considered as a legitimate reason for a visitor's pass.

During the school day, access to the building is via the Main Lobby (northeast side) only. *During construction this temporary entrance will be through the Student Parking Lot doors (northwest side).* All adult visitors must check in at the main office for a visitor's pass.

Children of students, younger siblings, friends or relatives of students may not visit during school hours. Parents are always welcome, but we request that an appointment be made if they wish to see a teacher, administrator, or to visit their child's classroom.

Open/Closed Campus

All 9th graders will have a closed campus. All 10th-12th grade students will have an open campus during lunch. All students will be closely monitored for attendance, behavior, and academic progress. Students who are not meeting expectations (behavior and academic progress) may lose their open campus privilege at the discretion of the Kennedy Leadership team.

The Kennedy Leadership team reserves the right to update/alter these policies during the school year as needed to support the academic mission of the school. The current version of these policies will be available on the school website at jfk.dpsk12.org in English, Spanish, and Vietnamese.

BULLYING

DPS is committed to providing a safe and secure school environment for all students. We believe students should be able to learn in an environment that is free from threat, harassment and any type of bullying behavior, including cyberbullying. Students who engage in any act of bullying are subject to disciplinary action, which may include suspension or expulsion, and referral to law enforcement.

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental or emotional harm to another person. Bullying can occur through written, verbal or electronic means, or by a physical act or gesture. Cyberbullying is any type of harassment or bullying that occurs through any mobile or electronic device, including email, chat room, instant messaging, blogs, text messaging, videos or pictures posted on websites and social media.

To protect students, DPS has several policies and procedures in reference to bullying:

1. Bullying is not tolerated in our schools, buses, other DPS-approved vehicles or during any school activities such as sporting events.
2. Bullying is classified as harassment and may constitute a violation of civil rights when it is based on race, ethnicity, gender, sexual orientation, gender identity (including transgender), religion, national origin, ancestry, age, marital status, veteran status or disability.

3. Students who engage in bullying will face disciplinary action and, depending on the severity and pattern, may be suspended or expelled, or referred to law enforcement.
4. All schools have procedures for investigation and intervention with students engaged in bullying behavior, as well as procedures to prevent bullying.
5. All schools have programs to help students who bully. Those students will have an intervention plan set up by a Restorative Justice Coordinator.
6. All schools support students who have been the victims of bullying. School psychologists and social workers are available to assist students and families.

Equality of Opportunity

JFK is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Section 504, Title IX, and ADA may be referred to 900 Grant, Administration Building. Harassment Based on Race or Color, National Origin, Sexual Orientation, Disability, or Religion is defined in *Denver Public Schools Policy JBBA*, and *Denver Public Schools Policy JBB*

- Harassment based on race or color, national origin, sexual orientation, disability or religion is strictly prohibited. Every student within the School District shall have the opportunity to learn in an environment free from such harassment as defined by this policy. Complaints of prohibited harassment will be promptly investigated by the procedure delineated in this policy. If the School District determines that such harassment occurred, it will promptly and appropriately discipline any student, teacher, administrator or other school personnel who is found to have violated this policy, and/or take other appropriate action reasonably calculated to the harassment.